

Review of Procurement Policy

Purpose:	For review
Author:	Director of Finance and Operations
Approver:	Chief Executive

Summary

The Current Procurement policy was approved by Council in January 2024.

The policy approved at the January 2024 Council meeting included substantive changes that included:

- 1) A more flexible (less prescriptive) approach to procurement.
- 2) The introduction of collaborative tenders in appropriate circumstances.
- 3) Introduced a policy of regular review of long running contracts to ensure value for money, quality and delivery of service as well as the possibility of changing the delivery teams to mitigate the risk of capture.
- 4) An annual contract review by ARC which will be added to the 2025 ARC workplan.

Since approval of the policy in January 2024, no external developments or changes to practice have occurred that may indicate that the policy requires updating. The SMT have reflected on the operation of the policy and whether any changes were required and it is the view of the SMT that the policy is still fit for purpose and does not require further amendment.

Recommendations

It is recommended that Council review and approve the attached procurement policy.

Risk management

Inappropriate procurement decisions may result in financial and reputational risk to the CLC.

Regulatory Objectives

The following regulatory objectives are served by the decisions requested in the paper:

RO8 - promote and maintain adherence to the professional principles.

Financial impact

Inappropriate procurement decisions may result in financial loss to the CLC.

Diversity and inclusion impact

This policy includes an obligation to review EDI considerations when selecting suppliers.

Communications requirements

This paper is for Council only.

Background

none

Annexes

A - Procurement policy

B – Delegation of Financial Authority