

**CLC Council Meeting**  
**Thursday 2 February 2023**  
**10.00 a.m. – 1.00 p.m. \***  
**Council for Licensed Conveyancers**



No	Item	Type of Paper	Lead
1.	<b>Welcome, Introductions, Apologies for Absence</b>		<b>Chair</b>
2.	<b>Declarations of Interest</b>	For recording	<b>Chair</b>
3.	<b>Annual Evaluation of Communications</b>  Kerry Jack of Black Letter Law will present an annual review of the communications strategy and the plan for 2023 (a) Public Relations Update Report (b) PR Evaluation Report 2022 (c) Annual PR Plan 2023	Presentation   Noting Noting Noting	<b>DSER</b>
4.	<b>Minutes and Matters Arising</b>  a) Minutes of the meeting of the Council held on 10 November 2022 b) Ratification of decision taken outside a Council meeting c) Actions arising from previous meetings	Approval	<b>Chair</b>
5.	<b>Chief Executive's Report</b>	Noting	<b>CEO</b>
6.	<b>CLC 2022 End of Year Reports</b>  (a) Q4 Performance Outturn (b) 2022 Business Plan End of Year Report	Information Noting	<b>DFO</b> <b>DSER</b>
7.	<b>CLC Budget and Business Plan 2023</b>	Approval	<b>DFO</b>
8.	<b>Principal Risk Register</b>	Approval	<b>DFO</b>
9.	<b>Watchlist and Interventions</b>	Noting	<b>DFO</b>
10.	<b>LSB Regulatory Performance Assessment 2022 - Discussion</b>	Discussion & Approval	<b>DSER</b>
11.	<b>Continuing Profession Development Consultation</b>	Approval	<b>CEO</b>
12.	<b>Introduction of a three year licence/recognition period for individuals, regulated bodies and licensed bodies</b>	Approval	<b>CEO</b>
13.	<b>Education and Training Update: Alternative routes to qualify as a CLC lawyer</b>	Approval	<b>CEO</b>
14.	<b>Informed Choice: Next Steps</b>	Approval	<b>DSER</b>

No	Item	Type of Paper	Lead
15.	<b>Ethical Principles Consultation Report</b>	Approval	<b>DSER</b>
16.	<b>Published Indicators and Metrics</b>	Approval	<b>DFO</b>
17.	<b>Committee Reports</b> (a) Audit and Risk Committee (b) Remuneration Committee (c) Appointments Committee	Noting Noting & Consideration Noting	<b>Committee Chairs</b>
18.	<b>Any Other Business</b>		
19.	<b>Dates of Council Meetings</b> <ul style="list-style-type: none"> <li>• Thursday 23 March 2023 (<i>Annual Financial Statements</i>), 4.00 p.m.</li> <li>• Thursday 11 May 2023, 11.00 a.m.</li> <li>• Thursday 27 July 2023, 11.00 a.m.</li> <li>• Thursday 26 October 2023, 11.00 a.m.</li> </ul>	Noting	<b>ALL</b>

No	Information Items – for discussion on request. Please notify the Head of Executive Office in advance	Type of Paper	Lead
20.	<b>Property and Law News Round Up</b>	Information	<b>DSER</b>
21.	<b>Council Workplan</b>	Information	<b>CEO</b>

*\* Please note start time*

Key: CEO: Chief Executive  
DFO: Director of Finance and Operations  
DSER: Director of Strategy and External Relations  
DDANB: Deputy Director of Authorisations and New Business  
SMT: Senior Management Team