

**SUPPORTING DOCUMENTS REQUIRED FOR A FCILEx CONVERSION TO CLC LAWYER APPLICATION:**

- a) Your CILEx Practising Certificate number
- b) A copy of your FCILEx Practising Certificate
- c) Evidence of your past full years completed CPD, including dates and topics
- d) Current CV
- e) A **certified copy** of either: -
  - 1. Your CILEx Membership Certificate listing your exam specialisms; **OR**
  - 2. Your CILEx Practitioner Certificate

*\*Certifications on your certificates must be dated and signed by an authorised person and include their signature, printed name and practising certificate number.*

**When you are not able to provide evidence for category e) above, to demonstrate that you have recent and valid occupational experience, please provide one of the following:**

- f) Evidence of being currently authorised as a CLC HoLP or SRA COLP in a conveyancing and/or probate practice
- g) A letter of appointment from your current employer
- h) A letter from your current employer confirming your dates of appointment
- i) A completed and verified CLC Statement of Practical Experience (1200 hours) for Conveyancing and/or Probate (follow or copy and paste this link into your browser: <https://www.clc-uk.org/practical-experience/>)