

## **Additions to CLC Glossary**

### **'Cost information':**

- a) the total cost of the service or, where not practicable, the average cost or range of costs;
- b) a description of the service offered;
- c) your fee, or where not practicable your average fee or range of fees
- d) whether your fees are determined as a fixed sum or by reference to hourly rates;
- e) a description and the value of disbursements, including Land Tax. Where the actual cost of a disbursement is not known, a range of the likely cost of that disbursement;
- f) whether VAT is payable on your fees or disbursements and if so in each case the amount of VAT payable;
- g) whether you have referral arrangements with third parties, whether a referral fee is paid and, if so, the fee or average referral fee payable.

**'Land Tax':** Stamp Duty Land Tax payable in England or Land Transaction Tax payable in Wales.

**'Secure badge':** A validation logo supplied and controlled by the CLC which enables consumers easily to check that the practice is regulated by the CLC.